

Salaried EMPLOYEE POLICY Regarding Vacation/Time Off

The GPC Policy regarding Salaried Vacation/Time Off from specific duties is as follows:

In a calendar year, employees are eligible to take time off from their responsibilities according to their vacation weeks, plus two unpaid weeks with approval from Head of Staff. If their job requires a week-day rehearsal and Sunday responsibilities, both of these need to be met each week. Additionally, other times for church related activities may be approved by Head of Staff, and are not subject to time off without pay. However, if church related activities impact Sunday only, then weekday duties are still required.

EFFECTIVE BEGINNING 2014

APPROVED by Personnel 8/21/2013
APPROVED by Session 10/14/13