

**GRACE PRESBYTERIAN CHURCH  
LIBRARY USAGE POLICY**

**Hours of Service:**

Anytime the church is open and the library is not in use by a class or group.

**Circulation period:**

Books, pamphlets, and periodicals:	three weeks
Audio-visual media:	three weeks

**Fines:**

Books, pamphlets, and periodicals:	10 cents per week (maximum of one dollar)
Audio-visual media:	50 cents per week (maximum of two dollars)

The sole purpose of fines is to ensure the timely return of material to make it available to others.

Reviewed by Library Ministry                      Jan. 2012